

THE NATIONAL SOCIETY OF THE CHILDREN OF THE AMERICAN REVOLUTION

GUIDELINES ON CONDUCT

Adopted April 14, 2016

The National Society of the Children of the American Revolution (N.S.C.A.R./C.A.R.) shall uphold the laws of the locality, state/province or country in which the society is located.

These guidelines are to be used with the Code of Behavior.

Definitions

Society—Local, state and national society as approved by the N.S.C.A.R. Senior National Board of Management.

Members—Any person under the age of 22 who is a member of N.S.C.A.R.

Senior Leaders/Seniors—Adults (includes 18-22 year olds that are non-members) who hold a leadership role at the local, state, regional or national levels of N.S.C.A.R.

Adults—Any person 18 years of age or older. Adults between 18 and 22 may also be members.

Guests—Any person who is not a member or a senior leader.

Chaperones—Chaperones are to be a senior or an adult over the age of 22, in attendance for the entirety of the Scheduled Event, and have written consent from the parent or legal guardian.

Scheduled Event—All sanctioned C.A.R. activities, whether occurring at a Society's premises or otherwise, and as to which these guidelines shall apply.

Education

Every C.A.R. society is expected to inform and educate its members, senior leaders, adults, guests, and chaperones on these guidelines. Every attendee at a C.A.R. Scheduled Event shall have access to a copy of the guidelines and copies will be included in the invitations to state conferences, regional meetings and National Convention. The N.S.C.A.R. Guidelines on Conduct is found on nscar.org authorized users site.

Reporting Concerns

N.S.C.A.R. guidelines regarding the Administrative Committee and Ethics Committee are in effect at all events at the local, state, regional and national levels. A written report will be necessary to bring any concern before the Administrative Committee or Ethics Committee. All written complaints will be handled as prescribed by the Administrative Committee guidelines and Ethics Committee guidelines. In the event the issue involves the senior leader in charge of the event or the Senior National President, the behavior will be reported to the next highest ranking senior in attendance.

Bullying, Discrimination, Digital Communication and Social Media

Members, seniors, adults, and guests shall treat all individuals with respect and an inclusive attitude without regard to ethnicity, religion, sexual orientation, gender identity, disability, socioeconomic status, and political ideology.

Each member, senior, adult, and guest shall respect the personal space of every other individual and refrain from physical contact or verbal abuse that makes another individual uncomfortable.

No member, senior, adult, or guest shall engage in any behavior that is deliberately hurtful, humiliating, or

denigrating to another individual or a group of individuals in person, by telephone, by postal mail, or by means of any form of written or digital communication.

All members, seniors, adults and guests must adhere to the N.S.C.A.R. Social Media Policy which is found on nscar.org authorized users site.

Weapons

Regardless of the laws governing weapons in the city, state/province or country in which a C.A.R. Scheduled Event is held, all members, seniors, adults and guests shall refrain from carrying weapons for the duration of the event, the exception being uniformed law enforcement officers and approved participants.

Use of Alcoholic Beverages and Drugs

The National Society Code of Behavior prohibits the sale, possession, consumption or use of alcohol beverages/substances, marijuana or controlled substances. Prescription drugs are allowed as prescribed.

Medical Permission and Release of Liability Form

This form gives permission for a member's chaperone or an authorized representative of the organization to arrange for all necessary medical treatment (at the parent's/guardian's expense) during a Scheduled Event, including the power to seek appropriate medical treatment or attention on behalf of a child as may be required by the circumstances; the power to authorize medical treatment or medical procedures in an emergency situation, including prescription and non-prescription medicine; and the power to make appropriate decisions regarding clothing, bodily nourishment and shelter. The senior in charge of the event may require a Medical Permission and Release of Liability Form for all members and guests who attend the event. A Medical Permission and Release of Liability Form is found on nscar.org authorized users site.

This form also gives permission for a member/guests' chaperone and/or designee to drive a member or guest to, during and from an event.

All National Officers, State Presidents and National Chairmen who attend a national Scheduled Event must provide a Medical Permission and Release of Liability Form to the Senior National President and their chaperone before the start of the event.

It is advisable for all members, seniors and guests to carry an ICE (in case of emergency) form or wallet card as an extra precaution. An ICE Form is found on nscar.org authorized users site.

Medications

Medications, which include prescription and non-prescription, cannot be administered by a senior or chaperone to any member or guest under the age of 18 without written permission of his/her parent or legal guardian.

Overnight Stays

All persons shall comply with the policies of the event hotel, particularly those pertaining to minimum age for occupying a room and maximum number of guests per room.

No member under the age of 18 may stay in a hotel room with an adult other than the member's (1) parent, (2) legal guardian or (3) chaperone designated in writing by the member's parent or legal guardian, unless the member's parent or legal guardian has consented in writing to an alternative rooming arrangement. Members because of age who are classified as adults, may share a room with other members of N.S.C.A.R. of the same gender without written permission.

Regional Meetings – Transportation

It is the responsibility of the National Officers, State Presidents, National Chairmen and members or guests who travel to regional meetings to make their own arrangements. Those under the age of 18 shall provide the driver and/or owner of the vehicle written permission from their parent or legal guardian. The exception is for those who travel with his/her parent or legal guardian.

No members under the age of 18 shall drive automobiles that are not registered to them, their parent or legal guardian without express written permission from their parent or legal guardian and the vehicle owner. The exception is for those who travel with his/her parent or legal guardian.

Regional Meetings – Chaperone

It is the responsibility of the National Officers, State Presidents, National Chairmen and members or guests who travel to regional meetings to provide the Senior National President a signed written document with the name of a chaperone who will be at the entire Scheduled Event. The chaperone will be provided a copy of this document which is to be in their possession during the entire event.

Regional Meetings – Medical Permission and Release of Liability Form

It is the responsibility of the National Officers, State Presidents and National Chairmen, and members or guests who travel to regional meetings to provide the Senior National President a signed Medical Permission and Release of Liability Form. The chaperone will be provided a copy of this document which is to be in their possession during the entire Scheduled Event. The document is to be signed by the parent or legal guardian for those under the age of 18.

Personal Information

All documents bearing personal information of any individual attending a local, state, regional or national event, including but not limited to registration forms, medical forms, and permission to treat forms are considered confidential.

Conflicts with Other Rules

In the event that these guidelines conflict with local, state/provincial or national laws or regulations, those laws or regulations shall supersede these guidelines. To the extent these guidelines set out a higher standard of conduct than applicable law or regulations, there is no conflict and these guidelines shall govern.

Questions

Questions or comments concerning the implementation of these guidelines should be directed to the senior in charge of the Scheduled Event.

Amendments

These guidelines may be amended at any Senior National Board of Management meeting.